

ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

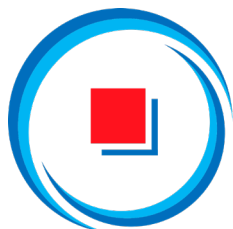
In accordance with the
"Rules on the implementation of procurement procedures
for non-obligors of the Public Procurement Act",
MACAN d.o.o. publishes:

CALL FOR BIDS PROCUREMENT PROCEDURE WITH MANDATORY PUBLICATION

to procure a complete system for the resin coating

Procurement registration number: 11/2021

Zagreb, 27 January 2022



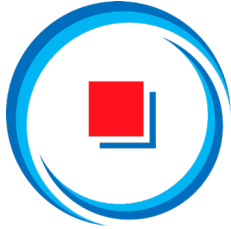
ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | www.macan.hr
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

CONTENT

1. GENERAL INFORMATION ON THE PROCUREMENT PROCEDURE	3
1.1. Information about the Client	3
1.2. Communication and data on the person in charge of communication with the Bidders.....	3
1.3. Availability of the Invitation for Bids.....	3
1.4. Explanations and changes to the tender documentation	4
1.5. Type of procurement procedure	4
1.6. The right to participate and avoid conflicts of interest	4
1.7. Beginning of the procurement process	5
2. INFORMATION ON THE SUBJECT OF THE PROCUREMENT	5
2.1. Item description procurement.....	5
2.2. Groups of procurement items.....	5
2.3. Estimated value of procurement	5
2.4. Quantities and technical description of the subject of procurement	5
2.5. Financial offer	6
2.6. Location of execution of the subject of procurement.....	6
2.7. Deadline for execution of the subject of procurement.....	6
3. OBLIGATORY REASONS FOR EXCLUDING A BIDDER	7
4. CONDITIONS OF ABILITY TO BE MET BY TENDERERS	7
4.1. Ability to perform professional activity.....	7
5. OFFER DATA	7
5.1. The content of the offer, the method of making the offer and the method of submitting the offer	8
5.2. Date, time of bid submission	8
5.3. Validity of the offer	9
5.4. Modification, amendment or withdrawal of the offer	9
5.5. Criteria for selection of the offer.....	9
5.6. Review and evaluation of offers.....	9
5.7. Selection decision	10
5.8. Completion of the procurement procedure	11
5.9. Contract.....	11
5.10. Cancellation of the procurement procedure.....	11
5.11. Integrity clause	11
6. OTHER PROVISIONS	11
7. DEADLINE, METHOD AND TERMS OF PAYMENT	12
8. PERFORMANCES	12
10. APPENDICES	12



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

1. GENERAL INFORMATION ON THE PROCUREMENT PROCEDURE

1.1. Information about the Client

Name of the Client: Macan d.o.o..
Address of the headquarters: Ljubijaska ulica 52, 10040 Zagreb
OIB (VAT Number): HR66000671692
Telephone number: +385 1 291 00 41
Email: info@macan.hr
Website: <https://www.macan.hr/>

* Note: The contracting authority is not liable for the Public Procurement Act.

1.2. Communication and data on the person in charge of communication with the Bidders

Name and surname: Božidar Macan
Email address: info@macan.hr
Telephone number: +385 95 291 00 41
Address: Ljubijaska ulica 52, 10040 Zagreb

In accordance with Article 5.2. Rules on the implementation of procurement procedures for non-payers of the Public Procurement Act, all communication is done by mail or e-mail, fax or personal delivery with confirmation of receipt.

Delivery by fax is considered to have taken place at the time when the fax machine has confirmed delivery (as evidenced by a copy of the successful delivery report).

Delivery by post is done by registered mail with a return receipt and is considered done at the time when the potential bidder received it, as evidenced by the signature on the return receipt, or the signature of an authorized person of the legal entity or the person in charge of the legal entity. receiving letters.

Delivery of a notification by electronic means shall be deemed to have taken place at the time when its successful delivery (Delivery Receipt) is recorded on the server for sending such messages.

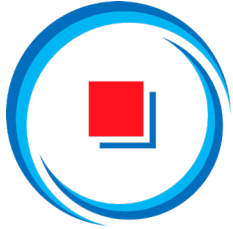
Communication, exchange and storage of information shall be carried out in such a way as to preserve the protection and confidentiality of data in accordance with the relevant national regulations.

Due to the principle of transparency, equal treatment of all interested parties and for the purposes of the audit trail, the Client will respond to the request for additional information and clarifications if the request was sent by e-mail to the above address.

REMARK: Since the Rules on the Implementation of Procurement Procedures for Non-payers of the Public Procurement Act define the mandatory elements of the Invitation to Bid, which prescribe the mandatory addition of telephone contact, it is added in the Invitation to Bid, but with the purpose of equal treatment of all Bidders. In case of a telephone call, Bidders will be asked to send the same request by e-mail to ensure an audit trail and respond to the request to all potential Bidders via the website <https://www.macan.hr/>. In order to protect data, inquiries will be anonymized, ie, the published answers to inquiries will not state which potential Bidder sent the inquiry.

1.3. Availability of the Invitation for Bids

Invitation to Bids, Bidder's Questions and Answers to Questions, as well as all notifications on amendments to the Invitation to Bid, will be made available to Bidders on the website <https://www.macan.hr/> from the date of publication of the Invitation to Bid offer.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | www.macan.hr
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

1.4. Explanations and changes to the tender documentation

During the deadline for submission of bids, interested Bidders may ask questions and request explanations regarding the Invitation to Bid. The request with the questions asked is timely if it is delivered to the e-mail address of the contact person (info@macan.hr) no later than the fourth (4th) day before the day on which the deadline for submission of bids expires.

The Contracting Authority will make the answers and explanations available on the same website where the invitation to tender is available no later than the second (2nd) day before the deadline for submission of tenders.

If the importance of additional information and explanations of the Contracting Authority in relation to the process of preparation of valid tenders is significant, the Contracting Authority will extend the deadline for submission of tenders. If the importance of additional information and explanations is negligible in terms of preparation of valid tenders, the Contracting Authority is not obliged to extend the deadline for submission of tenders.

If the contracting authority changes the Invitation to Tender during the deadline for submission of tenders, it will ensure the availability of changes to all interested economic operators on the website <https://www.macan.hr/>. The extension of the deadline will be proportional to the importance of the change.

1.5. Type of procurement procedure

Procurement is carried out as a procurement procedure with mandatory publication. Procurement is carried out on the basis of the Rules on the implementation of procurement procedures for non-obligors of the Public Procurement Act. The subject of procurement is: goods – label resin line.

1.6. The right to participate and avoid conflicts of interest

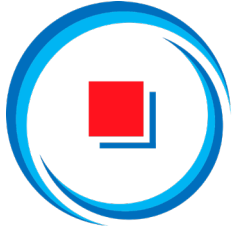
All legal entities, regardless of the country in which they are registered or have a branch, may participate in this procurement procedure as Bidders.

In accordance with Chapter 1.2. Rules on the implementation of procurement procedures for non-obligors of the Public Procurement Act, the Contracting Authority is obliged to act on the principle of avoiding conflicts of interest. This means that persons who have a conflict of interest in relation to related companies and related parties will be excluded from the procedure, which includes concluding a contract / issuing a purchase order, unless the related company or related party is the only one that can deliver goods, works or services due to technical reasons or reasons for the existence of exclusive rights to the object to be procured, which NOJN is obliged to prove.

Conflicts of interest between the NOJN and related entities include situations where the representatives of the NOJN, who are involved in the implementation of the procurement procedure or may influence the outcome of that procedure, have, directly or indirectly, financial, economic or any other personal interest could be considered detrimental to their impartiality and independence in the proceedings, as follows:

1. if the representative of the NOJN simultaneously performs management tasks in the related entity, or
2. if the representative of the NOJN is the owner of a business share, shares or other rights on the basis of which he participates in the management or capital of that related entity with more than 0.5%
3. in the case of blood relatives in the direct line or in the collateral line up to the fourth degree, in-law relatives up to the second degree, spouse or common-law partner, regardless of whether the marriage has ended, and adoptive parents and adoptive parents of NOJN representatives when it is the head and member of the administrative, management or supervisory body of the NOJN.

Exceptionally, there is no conflict of interest if the related person representing NOJN acquires business shares, stocks or other rights on the basis of which he participates in the management or capital of the



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

related entity with more than 0.5% in the period of at least two years before appointment or entry. to the duty of the representative of the NOJN with which it is connected and if the application of a special procurement procedure is justified.

In the procurement process, the contracting authority shall take appropriate measures to effectively prevent, identify and eliminate conflicts of interest in the procurement process in order to avoid distortions of competition and to ensure equal treatment of all economic operators.

Representatives of the contracting authority signed the appropriate Conflict of Interest Statements.

1.7. Beginning of the procurement process

The procurement procedure begins on the day of publication of the Call for Proposals on the website <https://www.macan.hr/>.

2. INFORMATION ON THE SUBJECT OF THE PROCUREMENT

2.1. Item description procurement

The complete system for the resin coating; The subject of the procurement is a complete system for the resin coating in accordance with the cost list from Annex II - Price list and technical specifications.

A detailed description of the goods to be procured is given in Annex II - Cost sheet and technical specifications.

A complete system for the resin coating:

- Vacuum table minimum 460 x 360 mm
- LCD touch screen • Brushless gear resin dosing pumps, minimum 3 pieces
- Automatic resin washing machine
- Palletizer with a maximum height of 200 cm, with 3 trolleys and 120 pallets
- Sheet dryer with trolley and pallet holder
- Machine with CE mark or equivalent
- Adapted for work with people with disabilities, traffic light
- Transfer, machine installation and education costs included

The warranty on the purchased machine must be at least 12 months from the start of the machine.

2.2. Groups of procurement items

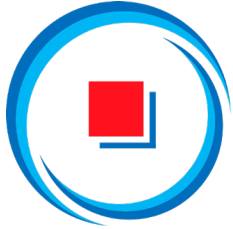
The subject of procurement is not divided into groups.

2.3. Estimated value of procurement

The estimated value of the purchase is HRK 543,500.00 without VAT or recalculated EUR 72,207.41 without VAT according to the middle exchange rate of the Croatian National Bank in force as of January 27, 2022 (1 EUR = 7.526928).

2.4. Quantities and technical description of the subject of procurement

The quantities of procurement items are detailed in Annex II - Cost sheet and technical specifications. Technical descriptions of the subject of procurement are detailed in Annex II - Cost sheet and technical specifications.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

NOTE: In all places in the cost list and technical specifications where the manufacturer / brand / type / model / norm / standard of an item is stated, it is understood that the wording is "or equivalent". products, they are conditioned by the size of the space in which the product is installed.

The Bidder must confirm that the goods it offers meet the technical descriptions specified by the Contracting Authority in Annex II - Cost Sheet and technical specifications. The bidder confirms the fulfillment of this request by submitting the signed and certified Annex II - Cost and technical specifications, and by submitting the signed statement of the person authorized to represent the economic entity according to the form Annex III - Bidder's statement.

2.5 Financial offer

The financial offer of the Bidder is presented in Annex II - Cost estimate and technical specifications. Tenderers are obliged to offer all items listed in Annex II - Cost sheet and technical specifications. Otherwise, the Bidder's bid will be assessed as unacceptable.

The price of individual items of the subject of procurement is contracted according to the conditions specified in Annex II - Cost sheet and technical specifications. The unit prices in the contract cost list include the direct and indirect costs of the service that is the subject of the Invitation to Bid, except for value added tax. The stated price includes all costs and expenses necessary for the execution of the subject of procurement to full readiness and functionality.

The form of cost estimates and technical specifications in the format of an excel spreadsheet must be completed as follows:

- The unit price of items and the total price are expressed in full with two decimal places without VAT and in absolute amount.
- The unit price of items must be stated with discounts already included (if the Bidder may charge a discount).
- The offer is expressed in kunas (HRK) or euros (EUR) in full with two decimal places

In the process of reviewing and evaluating bids, the contracting authority will compare the total bid price without VAT. If the bid price is not expressed in kuna, for the sake of comparability of bids, bid prices will be converted into kuna (HRK) according to the middle exchange rate of the Croatian National Bank in force from 27 January 2022 (1 EUR = 7.526928 HRK).

2.6. Location of execution of the subject of procurement

The location of the realization of the subject of procurement is located in the premises of the company Macan d.o.o., ie the production plant at the address Ljubijaska ulica 52.

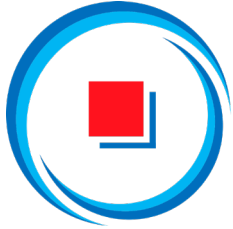
2.7. Deadline for execution of the subject of procurement

The planned period of execution of the procurement subject is 30 days from the date of signing the Procurement Contract.

The most favorable bidder (Supplier) will start with the execution of the subject of procurement after the signing of the Contract and the introduction of the work by the Client.

Delivery includes installation and proper commissioning of the machine.

The Bidder shall confirm the fulfillment of this requirement by submitting a signed statement of the person authorized to represent the economic entity according to the form Annex III - Bidder's Statement.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

3. OBLIGATORY REASONS FOR EXCLUDING A BIDDER

The contracting authority is obliged to exclude the tenderer from the procurement procedure:

- a) if he or a person authorized to represent him or her is legally convicted of the criminal offense of participation in a criminal organization, corruption, fraud, terrorism, terrorist financing, money laundering, child labor or other forms of trafficking in human beings; or
- b) if he has not fulfilled the obligation to pay due tax obligations and obligations for pension and health insurance, unless according to a special law he is not allowed to pay these obligations or a deferral of payment has been granted; or
- c) if he has misrepresented or provided false information regarding the conditions stated by the contracting authority as grounds for exclusion or qualification conditions; or
- d) if he is in bankruptcy, insolvency or in liquidation, if his assets are managed by a bankruptcy trustee or a court, if he is in settlement with creditors, if he has ceased business or is in any similar situation resulting from similar proceedings under national law; and regulations; or
- e) if in the last two years until the beginning of the procurement procedure he has committed a serious professional omission which the Public Procurement Agency can prove in any way; or
- f) if the conflict of interest cannot be effectively resolved by removing the members of the Procurement Committee / persons authorized to represent the NOJN or by taking other measures

For the purpose of determining the circumstances referred to in Chapter 3 (points (a) to (f)), the economic operator in the tender shall submit the Statement referred to in Annex III of the Invitation to Tender. The statement shall be signed by the person legally authorized to represent the economic entity.

The provisions of Chapter 3 apply to both the community of bidders and subcontractors, ie the bidder is obliged to prove that there are no reasons for exclusion for all members of the community as well as for the subcontractors shown in the bid.

4. CONDITIONS OF ABILITY TO BE MET BY TENDERERS

For the purpose of determining the bidder's ability to perform the contract, the bidders, ie the community of bidders, are obliged to enclose in their bid evidence proving:

- ability to perform professional activity

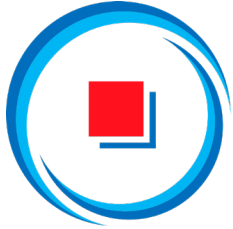
4.1. Ability to perform professional activity

The bidder proves the ability to perform professional activity by registering in the court, trade, professional or other appropriate register of the state of residence of the economic entity.

For the purpose of determining the stated ability to perform professional activity, the economic entity in the bid shall submit a signed Statement, ie Annex III. - Statement of the bidder which must be signed by a person legally authorized to represent the economic entity. Prior to making a decision, the contracting authority may request from the tenderer who submitted the most favorable tender that within a reasonable time, not less than 5 days, in order to prove the ability referred to in this sub-item 4.1. submit an updated supporting document: an extract from the judicial, commercial, professional or other appropriate register kept in the Member State of establishment. The bidder is allowed to submit the requested documents in one of the following ways: in the original, in a certified copy, or in an uncertified copy.

In the case of a consortium, the evidence shall be provided and the circumstances set out in Chapter 4.1 determined. for all members of the bidder community individually.

5. OFFER DATA



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

5.1. The content of the offer, the method of making the offer and the method of submitting the offer

CONTENT OF THE OFFER

The offer must contain at least the following:

- a) Completed and signed Annex I - Bid Sheet
- b) Completed and signed Annex II Tender list - Data on members of the community of tenderers (if applicable)
- c) Completed and signed Annex I.II. Tender list - Data on subcontractors (if applicable)
- d) Completed and signed Annex II - Cost sheet and technical specifications
- e) Completed and signed Annex III - Bidder's Statement
- f) Excerpt from the court register
- g) Samples, descriptions and / or photographs, production prospectus, catalog or similar of the offered product in Croatian or English (optional).

MANNER OF MAKING THE OFFER

The offer must be made as follows:

- The offer should be made in Croatian or English and Latin script
- In case of submission of any of the evidence in a foreign language (except English), the same document must be submitted with the attached unofficial translation into Croatian or English
- When preparing the bid, the Bidder must comply with the requirements and conditions from the Invitation to Bid and may not change and supplement the text of the Invitation to Bid
- The total price of the bid in HRK or EUR is expressed in full with two decimal places and entered in Annex I - Bid Sheet.

The bidder may declare secret the data from the tender documentation, in particular which include technical or business secrets and confidential aspects of the tender in accordance with special regulations. If the economic operator marks certain data from the offer as a business secret, he is obliged to state in the offer the legal basis on the basis of which this information is secret. The client undertakes to keep the data marked in this way. Tenderers may not keep secret information on unit prices, the amounts of individual items, the price of the tender and the data from the tender in connection with the criteria for the selection of the tender.

The cost of preparation and submission of the bid is borne entirely by the Bidder.

METHOD OF BID DELIVERY

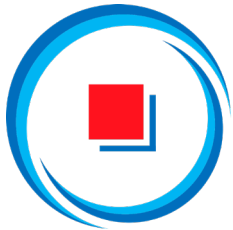
The bid, together with all attachments and required documents, is submitted exclusively by electronic means of communication, ie by e-mail to the address: info@macan.hr.

In the title of the e-mail, it is necessary to enter: **“Submission of a bid: Procurement procedure with mandatory publication for the procurement of a complete system for the resin coating. Procurement registration number 11/2021“**

The documentation is submitted in PDF format, while Annex II - Cost sheet and technical specifications are submitted in excel or PDF format.

5.2. Date, time of bid submission

The deadline for submission of bids is **February 4, 2022 by 10:00 Central European Time**. It will be considered that the timely submitted bids are those that will be received by the Contracting Authority by the specified deadline.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | www.macan.hr
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

Each timely submitted bid, amendment and / or supplement to the bid is entered in the Register of Receipt of Bids and receives an ordinal number according to the order of receipt.

The bid submitted after the deadline for submission of bids is not entered in the register of receipt, but is recorded as late, marked as late and returned unopened to the sender without delay.

5.3. Validity of the offer

The bid validity period must be at least 30 days from the deadline for submission of bids. The Contracting Authority may, if necessary, request from the Bidder an appropriate extension of the bid validity period.

5.4. Modification, amendment or withdrawal of the offer

Within the deadline for submission of bids, the Bidder may amend its bid, supplement it or withdraw from it. Amendments and / or supplements to the tender shall be submitted in the same manner as the basic tender with the obligatory indication that it is an amendment and / or supplement to the tender. The time of receipt of the bid is considered to be the delivery of the latest version of the bid change.

The bidder may withdraw from the submitted bid by a written statement until the deadline for submission of bids. The written statement is submitted in the same way as the offer, with the obligatory indication that the offer is withdrawn. In this case, unopened offer is returned to the bidder.

Bids are opened according to the ordinal number from the Register of Receipt of Bids. If an amendment and / or supplement to the bid has been submitted, the amendment and / or supplement to the bid will be opened first, followed by the basic bid.

5.5. Criteria for selection of the offer

The criteria for selecting the offer is the lowest price.

5.6. Review and evaluation of offers

The procedure for opening, reviewing and evaluating bids will be performed by the Procurement Committee appointed by the Contracting Authority.

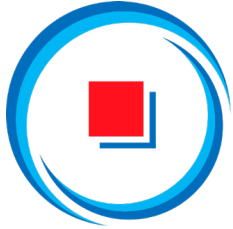
During the review and evaluation of bids, the Procurement Committee carries out the following activities:

- checking the compliance of the offer with the formal requirements,
- checking the fulfillment of competency requirements
- checking the technical compliance of the offer,
- evaluation of bids based on selection criteria.

In the procedure of review and evaluation of tenders, the contracting authority may invite tenderers to eliminate errors within a reasonable period of not less than five or more than 15 calendar days by clarifying or supplementing in relation to documents required in relation to eligibility conditions and other required by tender documents. shortcomings or ambiguities that can be removed, where clarification or addition in relation to these documents is not considered a change in the bid.

In the procedure of review and evaluation of tenders, the contracting authority may invite tenderers to clarify certain elements of the tender in the part related to the offered subject of procurement within a period of not less than five or longer than 10 calendar days. The clarification must not result in a change in the bid.

If the Bidder does not submit the required clarifications and / or additions within the set deadline, the Contracting Authority shall exclude such Bidder from the further procedure of review and evaluation of bids, ie reject his bid.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | www.macan.hr
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

If the bid states an unusually low bid price or an unusually low individual unit price, which calls into question the possibility of execution of works and delivery of goods that are the subject of procurement, the Contracting Authority may reject such bid. In assessing prices, the Client takes into account comparative experiential and market values and all the circumstances under which the Contract will be performed.

After reviewing and evaluating the bids, the valid bids will be ranked according to the bid selection criteria. If two or more valid bids are ranked equally according to the bid selection criteria, the Contracting Authority will select the bid received earlier in accordance with the Register of Bids.

If the most favorable Bidder does not submit all required originals or certified copies of documents within the deadline and / or does not prove that it still meets the conditions set by the Contracting Authority, the Contracting Authority will exclude such Bidder from further bid review and evaluation. The Contracting Authority will then re-rank the bids according to the selection criteria without taking into account the bid of the Bidder it has excluded, and may invite the next most favorable Bidder to submit the request.

Based on the results of the review and evaluation of bids, the Contracting Authority will reject:

- an offer that is not complete,
- a bid that is contrary to the provisions of the tender documentation,
- an offer in which the price is not stated in absolute amount,
- an offer containing errors, shortcomings or ambiguities if the errors, shortcomings or ambiguities are not remediable,
- an offer in which the clarification or completion in accordance with these rules does not eliminate the error, deficiency or ambiguity,
- a tender that does not meet the requirements related to the characteristics of the subject of procurement, and thus does not meet the requirements of the tender documentation,
- a bid for which the bidder did not accept the correction of the calculation error in writing.
- if the required warranties have not been provided

At the end of the bid review and evaluation procedure, the Procurement Committee will compile a Minutes on the bid review and evaluation.

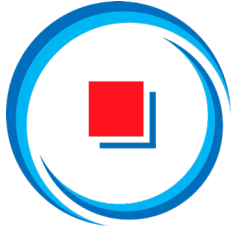
5.7. Decision selection

The Contracting Authority will make a decision on the selection of the most favorable bid, based on the results of the review and evaluation of bids, and based on the criteria for selection of bids. The planned deadline for making the Decision on selection is one (1) calendar day from the day the deadline for submission of bids expires.

The decision on selection will be published on the same website where the Invitation to Bid is available, and will be sent at the same time to all Bidders who participated in the procurement procedure and submitted bids, in a way that provides proof of receipt (return receipt), report on successful delivery by fax, printing of notification of successful sending electronically (Delivery Receipt recorded on the server, etc.).

The Contracting Authority shall notify all entities that submitted a tender in writing of the selected tenderer, enclosing a copy of the Selection Decision.

The decision to exclude the tenderer / the decision to reject the tender shall be delivered by the Contracting Authority in writing to the tenderer to whom the Decision applies. In the Decision on exclusion of the bidder / decision on rejection of the bid, the contracting authority shall state the reasons for exclusion of the bidder / rejection of the bid.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

5.8. Completion of the procurement procedure

The procurement procedure ends on the day of publication of the Selection Decision, or on the day of publication of the Decision on annulment of the previous selection decision, or on the day of publication of the Decision on annulment of the procurement procedure.

5.9. Contract

A Public Procurement Contract will be concluded with the selected bidder, in accordance with the Invitation to Bid and the most economically advantageous bid.

5.10. Cancellation of the procurement procedure

The Client will cancel the procurement procedure if:

- no bids were received,
- if the price of the best offer is higher than the secured funds for procurement
- if during the procedure it is determined that the Invitation to Bid is deficient and as such does not allow for the effective conclusion of the contract or if significant new circumstances arise
- if he has not received a predetermined number of valid bids / no valid * bids and if no valid bids remain after the rejection of the bids.

* A valid bid is one that meets the requirements of the bidding documents and is timely submitted.

In the event of cancellation of the procurement procedure, the Contracting Authority shall without delay deliver the Decision on cancellation of the procurement procedure to the economic entities that submitted tenders and at the same time publish the Notice on cancellation of the procurement procedure on the website <https://www.macan.hr/>

In no event shall the Client be held liable for any damage, including loss or lost profit, that is in any way related to the cancellation of the procurement procedure even if the Client has been notified of the possibility of damage.

5.11. Integrity clause

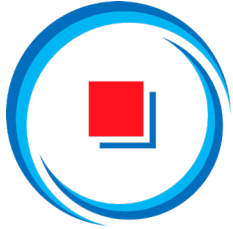
The following is expected from the Bidder in the procurement procedure according to the rules for non-obligors of the Public Procurement Act:

- correctness in the procurement process
- Absence of any prohibited practice in connection with the procurement process (actions such as corruption or fraud, offering, giving or promising some financial or material benefit)
- agrees to the audit of the entire procurement procedure by independent experts and to the acceptance of liability and sanctions (contractual penalties, unconditional termination of the contract) if a breach of the rules is found.

6. OTHER PROVISIONS

COMMUNITY OF TENDERERS

Several economic operators may join forces and submit a joint bid, regardless of the arrangement of their mutual relationship. The tender of the community of economic entities must contain information on each member of the community, as specified in the tender list, with the obligatory indication of the member of the community of tenderers who is authorized to communicate with the Contracting Authority. The joint bid must specify which part of the procurement contract (object or quantity, value or percentage) will be performed by each member of the bidder community.



ZAVOD ZA
VJEŠTAČENJE,
PROFESIONALNU
REHABILITACIJU I
ZAPOŠLJAVANJE
OSOBA S
INVALIDITETOM



macan d.o.o.
Ljubijaska 52
HR-10040 Zagreb
OIB66000671692
T/F+385 (0)1 291 00 41
M+385 (0)95 291 00 41
info@macan.hr | **www.macan.hr**
IBANHR64 2402 0061 1008 41788
SWIFTESBCHR22

The contracting authority shall directly pay each member of the community of tenderers for that part of the public procurement contract which he has executed, unless the community of economic operators determines otherwise, which shall be regulated when signing the procurement contract.

SUBCONTRACTORS

If the tenderer intends to subcontract part of the procurement contract to one or more subcontractors, he is obliged to submit the Declaration from Annex V to the subcontractor. The invitation to submit tenders, ie the tender must state the data on the part of the procurement contract that it intends to subcontract.

The participation of subcontractors does not affect the bidder's responsibility for the execution of the procurement contract. If the bidder does not provide information on the subcontractor / subcontractors, it is considered that the entire the subject of procurement shall be performed independently.

7. DEADLINE, METHOD AND TERMS OF PAYMENT

Payment shall be made in accordance with the provisions of the Procurement Agreement concluded with the selected bidder to the account of the bidder or members of the bidder community if applicable. Method of payment: 100% in advance upon signing the Agreement

8. PERFORMANCES

Any candidate or tenderer may submit a petition if he considers that his tender should have been selected as the best, but this is prevented due to the contracting authority's conduct contrary to the provisions of the Rules on the implementation of procurement procedures for non-payers of the Public Procurement Act.

- unjustifiably excluded from the procurement procedure
- his application or offer was unjustifiably rejected, or
- evaluation of the application or tender contrary to the conditions and criteria of the Invitation to Tender and the provisions of the said Annex.

The application shall be submitted in writing within eight (8) days from the date of receipt of the Decision on selection or Decisions on annulment and notification to the competent authority at the address:

Institute for Expertise, Professional Rehabilitation and Employment of Persons with Disabilities
Radnička cesta 1, 10 000 Zagreb
Tel: +385 1 6040 495
Fax: +385 6184 994
Email: info@zosi.hr

A copy of the application must be submitted to the client by mail to the address: MACAN d.o.o., Ljubijaska ulica 52, 10040 Zagreb, Republic of Croatia or by e-mail to: info@macan.hr. The applicant must explain his allegations in the application. Submission of the petition does not suspend the conclusion of the Agreement. An applicant who has suffered damage as a result of violations of this Annex shall be entitled to compensation before the competent court in accordance with the general rules on compensation.

10. APPENDICES

- Annex I – Bid sheet
- Annex I.I Tender list - Data on members of the community of tenderers
- Annex I.II. Tender list - Data on members of the community of tenderers
- Annex II - Cost sheet and technical specifications
- Annex III - Bidder's statement